



LAMAR COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES

BOARD MEETING MINUTES

Date: March 19, 2024
Time: 1:30 PM
Location: Lamar County Board of Supervisors Meeting Room

Presiding:

Mrs. Peggy Moore

Members Present:

Mr. Kent Hudson
Mrs. Barbara Hahn
Mrs. Jenny Thames

Members Absent:

Mrs. Carol Ann Freeman

Others Present:

Brianna Williams, Director
Katherine Frisch, Assistant Director
Chris Townsend, Legal Advisor/Board Attorney
Sherri McSorley, Lumberton Manager
Angela St. Romain, Purvis Co-Manager
Kayle Sullivan, Head Cataloger

CALL TO ORDER:

Chair Moore called the meeting to order at 1:33 P.M.

AGENDA:

Motion to approve agenda: Kent Hudson *Second:* Jenny Thames All approved.

PUBLIC FORUM:

None. The meeting was open to the public, however there were no citizens present for the meeting.

CONSENT AGENDA:

1. Personnel Matters
 - a. New Hires
 - i. Autumn Sanford
 - ii. Rebecca Fish
 - b. Rate Change
 - i. Chris Bass
 - ii. Johonna Bush
 - c. Status Change
 - i. Chris Bass – Purvis CoManager
 - ii. Angela St. Romain – Purvis CoManager
 - iii. Kayle Sullivan – Part time
2. Financial Reports
 - a. Bank Reconciliation
 - b. Budget vs. Actual
3. Deletion List
4. Policy Matters
 - a. Presented Disaster plan – moved to under advisement.
5. Technology
 - a. Approval of Payment to Burton to continue our cloud backup for February and March until NextStep does the final take over. Cost \$190
 - b. MLC has moved us over to new email addresses.
 - c. Our new server has been installed.
6. Budget Matters
 - a. Approval of changes in budget lines

Motion to approve consent agenda items: Kent Hudson *Second:* Barbara Hahn All approved.

BUSINESS MATTERS/ DISCUSSION AGENDA ITEMS

1. Director’s Report

- a. Director Williams sent the Director’s Report in advance to the Board of Trustees. She discussed Purvis branch updates including the two new co-managers, summer food program, toothbrush and toothpaste donations, and a master gardeners’ partnership. The Director also discussed summer reading.

2. Additional Matters

- a. Purchase of disaster readiness materials. Estimated \$200 per branch.

Motion to approve purchase: Jenny Thames *Second:* Barbara Hahn All approved.

- b. Trustee Training – Must be completed annually.
 - i. Trustee Training was completed with Shellie Zeigler from MLC on March 19, 2024, at 9:00 a.m.

3. Under Advisement

- a. Disaster plan to be reviewed and discussed for approval at next Board meeting.

EXECUTIVE SESSION:

There was no motion to enter Executive Session.

ADJOURN:

Motion to adjourn the meeting: Jenny Thames *Second:* Barbara Hahn All approved

FUTURE BOARD MEETINGS:

- May 21, 2024
- July 16, 2024
- September 17, 2024

Meeting notes recorded by: Katherine Frisch, Assistant Director
Minutes respectfully submitted by: Brianna Williams, Director